

To become a **Local Church Lay Servant**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course for Lay Servant Ministries.
4. Submit an annual report and reapplication with recommendations.
5. Complete an approved refresher course once every three years.

To become a **Certified Lay Servant**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course and one advanced course for Lay Servant Ministries.
4. Have your qualifications reviewed by the district committee on Lay Servant Ministries and the annual charge conference.
5. Submit an annual report to the charge conference and the committee on Lay Servant Ministries.
6. Request in writing the renewal of certification.
7. Complete an advanced course for Lay Servant Ministries at least once every three years for recertification.

To become a **Certified Lay Speaker**, you must complete the following requirements:

1. Be a professing and active member of a local church/charge.
2. Make application in writing to appropriate committee and obtain recommendation from pastor and church council or charge conference.
3. Complete the BASIC Course for Lay Servant Ministries.
4. Complete a course of study to include: Discovering Spiritual Gifts, Leading Worship, Leading Prayer, Preaching, United Methodist Heritage and Polity, and/or other courses as may be determined by the annual conference committee on Lay Servant Ministries or equivalent structure.
6. Interview with the District Committee on Lay Servant Ministries or equivalent structure at time of application and every three years thereafter, and be recommended to the conference committee on Lay Servant Ministries or equivalent structure for certification/recertification.



Lay Servant Academy



Saturday, October 29, 2022

&

Saturday, November 5, 2022

Simpson UMC,

800 Seventh St.,

Moundsville, WV

Sponsored by:

NORTHERN DISTRICT LAY MINISTRY TEAM:

Carol Miller, Director of Lay Servant Ministries

COURSE DESCRIPTIONS

* **BASIC COURSE** *Lay Servant Ministries (101)*

This required orientation course focuses on the three primary aspects of lay servant ministry: caring, leading, and communicating. This course is enhanced using visuals and video, and a workbook text. See notes † on mandatory course assignments prior to the first class session.

Pastor Pat Ramsay, CLM, will lead this course.

* **ADVANCED COURSE:**

Living Our United Methodist Beliefs! (Heritage 204)

This course explores the special gifts of theology, witness, and organization that The United Methodist Church brings to the church universal, and how we got where we are today, and how our distinctive emphases are still needed in the 21st century.

This course is enhanced using multi-media visuals and a textbook. See notes † on mandatory course assignments prior to the first class session

Mrs. Carol Miller, Certified Lay Speaker, will lead this course.

* **ADVANCED COURSE:** *Life Together in the United Methodist Connection (205 UM Polity)*

This course on polity will help the participant grow in the knowledge and practice of the governance and organization of our church's mission.

This course is enhanced using multi-media visuals and a textbook. See notes † on mandatory course assignments prior to the first class session

Rev. Phil Dukes (elder-retired), will lead this course

* Any of the above courses will meet the requirement for becoming a Certified Lay Servant or Certified Lay Speaker.

REGISTRATION FEES

(include book, shipping & handling)

BASIC COURSE - "*Lay Servant Ministries*"
(*Basic 101*)

\$ 15.00

ADVANCED COURSE - "*Living Our UM Beliefs*"
(*Heritage 204*)

\$ 17.00

ADVANCED COURSE - "*Life Together in the UM Connection*" (*UM Polity 205*)

\$14.00

Registration Deadline: October 19, 2022

Register early to provide adequate time for us to order, mail and provide your book and reading assignment. Assigned reading is required prior to the start of class. Classes with less than (8) eight students are subject to cancellation.

Please note: Only those who have completed the Basic Course may take the Advanced classes. All participants in the Lay Servant Ministry program must within 3 years complete a course, or you ***must*** take the Basic Course again to remain active.

† **You will need to complete an assignment prior to the first day of class for each course. Book and assignment will be mailed once your registration is received. Complete the registration form along with your check. Make your checks out to the Northern District, and mail to Peggy Klages, Northern District Office of the UMC, 1060 Chapline St. Room 111, Wheeling, WV 26003.**

COURSE CREDIT

In order to fulfill the requirements of each course, you must complete all 10 hours of class. That means both Saturday sessions.

LUNCH – Lunch will be provided. Bring your own beverage and snack as you desire.

PROGRAM SCHEDULE

Saturday, October 29th, 2022 (Part I)

8:00 a.m. – 8:30 a.m. Registration

8:30 a.m. – 2:30 p.m. Class

Saturday, November 5th, 2022 (Part II)

8:30 a.m. – 2:30 p.m. Class/Closing Worship

DIRECTIONS

Coming North to Moundsville

- take Rt. 2 north to 6th St. Moundsville
- Turn right onto 6th St.
(across the street from Wendy's).
- On 6th St., turn right on Madison Avenue (2nd right past the first stop sign).
It is an alley. There is a street sign.
- After ½ block, Church will be on the right and parking for the Church will be on the left.
- Enter the doors off Madison and go up the steps.

Coming South to Moundsville

- from Wheeling, take Rt. 2 South through Wheeling to 16th Street. Turn left onto 16th Street. Turn right onto WV Rt. 2 South/Chapline Street. Follow Rt. 2 through Benwood and McMechen. After coming through the Narrows, you will come thru Glen Dale and then into Moundsville.
- Turn Left onto 6th St.
(across the street from Wendy's)
- turn right on Madison Avenue (2nd right past the first stop sign).
It is an alley. There is a street sign.
- After ½ block, Church will be on the right and parking for the Church will be on the left.
- Enter the doors off Madison and go up the steps.



HC parking in front of the church (Morton Ave), also parking behind the church. An elevator is available from the parking lot. Look for the sign.

If you have questions, you may e-mail cpmiller3822@comcast.net or call 304-843-1181 or 304-639-4088 cell.

Registration Form
LAY SERVANT ACADEMY:

Saturday October 29, 2022
&
Saturday November 5, 2022

Simpson UMC, Moundsville, WV

Registration Information

Name _____

Address _____

Phone _____

Email _____

Your Home
Church _____

I am registering for (please check one box)

Basic Course: *Lay Servant Ministries*
\$15.00

Advanced Course: *Living Our UM Beliefs*
\$17.00

Advanced Course: - *Life Together in the UM
Connection*
\$14.00

Please complete and return this registration form
along with check payable to the NORTHERN
DISTRICT

no later than

OCTOBER 19, 2022 to

Peggy Klages

Northern District Office of the UMC

1060 Chapline St., Rm 111, Wheeling, WV 26003

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